

GMSS PTO Meeting Minutes
August 8, 2019

Call to Order

Meeting called to order at 3:35pm.

Meeting Attendance

Terry Bleau, Andrew Nickels, and Carolyn Potosnak

Discussion Items

- Previous meeting minutes approved.
- PTO meetings will be held during the daytime for this school year.

Budget

Started budget discussion. Went through the budget by each line item.

- **Income**
 - Athletic Club donation change to \$700
 - Sports concession change to \$1,500
 - Bake sale keep the same
 - Box top change to \$0
 - Drama club change to \$100
 - PE Uniforms change to \$4,500
 - PTO Donation regular donation change to \$8,000
 - Restaurant Fundraiser nights keep at \$750
 - Spirit wear \$4,000
- **Expenses**
 - Cash carry forward to next year
 - Fifth grade visit \$100
 - 7th and 8th grade dance \$600
 - 8th grade activities (includes dance, pool done with North) \$1,500
 - 8th grade T Shirt \$1,850

- Admin costs change to \$300
- Assemblies change to \$3,000
- Athletic Club and Concessions change to \$2,765.98
- Sports Concessions \$800
- Audit and tax prep \$700
- Bake sale purchases \$200
- Box top expense \$100
- Classroom libraries \$1,900
- Classroom subscriptions \$500
- Directory \$1,100
- Drama Club Support \$1,099.30
- Fidelity Bond \$326
- GAF \$150
- Honors Recognition \$1,200
- Hospitality \$500
- Joint PTO Donation \$50
- Math Support \$300
- PE Uniform \$2,000
- Paper Goods \$500
- Post Prom \$100
- Reading Lab \$300
- Special Projects \$4,725
- SpiritWear Purchases \$3,000
- Student Assistance \$1,700
- Student Organizations \$400
- Teacher and Staff Appreciation
 - Fall Appetizers \$400
 - May Lunch \$800
 - November Conferences \$1,450
 - Principal planned events \$1,400
 - Other teacher and staff appreciation \$250
- Teacher Allotment (each teacher gets \$50 to spend) \$3,150

| |
|---------------------|
| Action Items |
|---------------------|

- Budget will be approved at the PTO meeting in September.
- Set meetings for the school year. September, November, March and May. Meet in conference room
 - September 18th, Wednesday at 8:30am
 - November 13th, Wednesday at 9:00am
 - March 11th, Wednesday at 9:00am
 - May 6th, Wednesday at 9:00am

- Exec board will set their meetings as needed.
- List of volunteers will be sent by Carolyn to various chairs and front office staff.
- Still need Secretary, Vice-President, Assistant Treasurer and Hospitality chair
- Locker helpers needed for the beginning of school.
- Welcome back letter from PTO to teachers and is distributed via mailboxes. Have ready the week before school starts.

| |
|--------------------------|
| Meeting Adjourned |
|--------------------------|

Meeting adjourned at 4:30pm.

Minutes submitted by Carolyn Potosnak on Wednesday, September 18, 2019.